

# **Blockhouse Bay Bowls Inc.**

## **HALL HIRE & TERMS AND CONDITIONS**

Tel 626-6450 E-Mail [bhousebaybowls@xtra.co.nz](mailto:bhousebaybowls@xtra.co.nz)

33 Terry Street

Secretary/ Manager Laurie Stothard

**DATE TO BE HELD** \_\_\_\_\_

**TIME** \_\_\_\_\_

**NAME** \_\_\_\_\_ **PHONE or MOB** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TYPE OF EVENT** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**EXPESTED GUESTS** \_\_\_\_\_

### **CONDITIONS OF HIRE**

- (a) Hire Cost is \$500.00+Gst including \$200+Gst that is refundable bond that will be refunded once confirmation all the hire conditions have been met.
- (b) Hire cost covers internal hall hire from 6.30pm till 11.30pm inclusive and vacated by 12 Midnight
- (c) All bookings require 5 weeks notice and a \$200.00+Gst deposit lost if cancellation within 3 weeks of agreement time
- (d) All alcohol and soft drinks to be purchased from the club in accordance with the licensing laws. N.B our club licence does not permit BYO or alcohol to be taken away.
- (e) Kitchen facilities are available to hirer for a fee of \$50.00 but you agree to leave it in a clean and tidy condition upon departure
- (f) The club BBQ is available to hire for a cost of \$50.00 including gas and should be left in a clean and tidy condition upon departure.
- (g) Door security is to be provided by hirer and our level of expectation will be subject to type of event, any loss or damage to club property will result in indisputable loss of bond plus any further costs.
- (h) All decorations and method of attachment must be approved before being erected
- (i) Any set-up time prior or dismantling at conclusion must be advised and agreed at time of booking
- (j) You will be responsible for the behaviour of your guests, inappropriate behaviour may result in the function being stopped early and we reserve the right to remove any person from the function whose behaviour, in our opinion is undesirable.
- (k) You agree to leave the hall and lounge in a tidy state upon departure, all furniture to be returned to relatively the same position as you originally found it.
- (l) Any special requests or amendments must be approved at time of hire.
- (m) Due to Auckland City Council noise levels the club hall doors must be closed at 10pm and any loud music reduced to an acceptable level

**AMENDMENTS OR SPECIAL REQUESTS**

**I HAVE READ, AND UNDERSTOOD AND EXCEPT, THE ABOVE CONDITIONS**

**NAME** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_